



FOOD VENDOR RESERVATION INFORMATION

Date/Time: Thursday, May 23, 2019 from 5:00 - 8:30 pm (4:30 pm Patron Pre-event)

Place: State Historical Museum, Des Moines

Event Date/Time

SPRING GREENS will take place on **Thursday, May 23rd** at the Iowa State Historical Museum. The event will feature favorite food and beverages that are “freshened up” for spring. A patron “pre-tasting” will open the event, beginning at 4:30 pm and the general tasting kicking off at 5:00 pm. The event will and close at 9:00 pm.

Each participating vendor will have the opportunity to share their specialty items with hundreds of food and wine lovers from around Central Iowa. Food vendors have the opportunity of \$150 stipend if requested.

Set up Details

- **Set-up can begin at 10 am and must be completed by 4:00 pm on Thursday, May 23rd.** All Vendors should be ready to serve at that time. **The event will begin at 4:30 pm.**
- Vendors should plan to serve approximately 300 people small bites or beverage samples. We expect paid attendance of over 300 and some 100 vendor staff. We will alert you of our guest count **by email on Friday, May 17 and Tuesday, May 21, 2019.**
- FYI: Tickets to attend the event are \$75 per person or \$50 per person for groups of six or more. Patron tickets are \$125 each and give early and exclusive entrée to the event.
- Each Vendor will be provided one table and 2 chairs. Should you wish to have additional tables please indicate your request on this form.

Deadline to Apply

Vendor registrations received by **April 15, 2019**, will be noted within the Spring Greens event invitation or poster. Every effort will be made to include all participating vendors in subsequent electronic and print collateral materials.

Questions? Please contact any of the following:

STAFF: Leslie Garman, DMARC Director of Development & Outreach: LGarman@dmarcunited.org or (515) 277-6969.

2019 SPRING GREENS Vendor Committee

Laura May Chapman at (515) 440-5571 or LChapman@sfgmembers.com

Becky Parezo at Rebecca.parezo@wellsfargo.com



FOOD VENDOR RESERVATION FORM

RESERVE YOUR SPOT!

Vendor Reservation Due Date: 4/15/2019

Please send this form by email or mail to: LGarman@dmarcunited.org or to:

DMARC
In care of "SPRING GREENS"
1435 Mulberry Street
Des Moines, IA 50309

Please print legibly

Vendor Name: _____

Contact Person: _____

Address: _____

Street

City

Zip

Day Phone/Fax Numbers: _____ / _____

Phone

Fax

Email address (this will be used by DMARC staff only): _____

Web address: _____

Featured Items: _____

Signature: _____

Yes, please provide me a food stipend of \$150 to help me provide support to DMARC & SPRING GREENS.

No, please use my stipend so that DMARC might provide 300 meals for those in need.

Please note: DMARC will contact you later with other details